

Approved JLMC Meeting Minutes- November 18, 2015
Windham Fire Station, Fellows Rd, Windham NH

The meeting was called to order at 9 am.

Members Present: Cheryl Haas (Non-Union), Deputy Fire Chief Bill Martineau (Management), Dave Poulson (Management), Charlotte Misuraca (Municipal Union), Pat Robertson (Fire Union), Nicole Bottai (Management.)

This meeting was to get the Committee active again and plan for 2016.

Elections:

Charlotte Misuraca nominated Bill Martineau as Chairman, seconded by Pat Robertson, the vote carried 6-0.

Drills:

There was discussion on doing police and fire drills in the Town buildings, as a surprise, for employees to learn what to do in an emergency. Dates were set up in the next month for these. Dave Poulson reminded the Committee that there are EAP's (Emergency Action Plans) in each building. Pat Robertson will look through them and make sure they are all up to date.

Trainings:

Dave Poulson shared with the Committee some courses from Primex that he feels we should look into. He offered to look into these. It was decided to put together a survey for employees to see what they are interested in. Mr. Poulson will send out a draft survey to Committee members for their review. Members will distribute the survey to their departments/buildings/unions as discussed at the meeting.

Website

Cheryl Haas will work on getting a JLMC page on the Town website.

Next Meeting

The next JLMC meeting is scheduled for Tuesday, January, 5, 2016 at 9 am at the Windham Fire Station.

Charlotte Misuraca made a motion to adjourn at 10 am; seconded by Nicole Bottai, the vote carried 6-0.

Respectfully Submitted,

Cheryl Haas
Recreation Coordinator